

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
REGULAR MEETING**

January 22, 2015

6:30 P.M. Development Authority Office

PRESENT: Mr. Jerry Fincher, Acting Chairman and newly elected Chair; Mr. Cecil Fountain, Jr., newly elected Vice Chair; Mr. Walt Ashby, Past Vice-Chairman; Mrs. Cindie Nobles, Secretary-Treasurer; Mr. Eddie Stephens, Mr. Derrick Height, Board Members. Mrs. Judy Sherling, Executive Director, Attorney Kevin Brown.

VISITORS: Aundrea Simmons, GA Dept of Labor Region 6; Commissioner Donald Floyd and Brenda Floyd; Mr. Danny Roberson.

MINUTES: Mr. Ashby made a motion to approve the minutes of November Regular Meeting. Mr. Stephens seconded. Unanimous Vote. Motion Carried.

Mr. Ashby then made a motion to approve the minutes of December Called Meeting. Mr. Fountain seconded. After discussion and amendments to Board Members and Officers, Unanimous Vote as amended. Motion Carried.

TREASURER'S REPORT: Mr. Ashby made a motion to approve the November Treasurer's Report, seconded by Mr. Height. Unanimous Vote. Motion Carried. Mr. Ashby made a motion to approve the December Treasurer's Report, seconded by Mr. Stephens. Unanimous Vote. Motion Carried.

ANNOUNCEMENTS: Mrs. Simmons from the Georgia Dept. of Labor announced that she had new information to hand out and introduced herself to the new board members.

APPOINTMENTS: There were no appointments.

NEW BUSINESS: Mr. Ashby made a motion to elect new officers for 2015, seconded by Mr. Height. Unanimous Vote. Motion Carried. Mr. Ashby then nominated Mr. Fincher as Chair, seconded by Mr. Fountain. Unanimous Vote. Mr. Ashby then nominated Mr. Fountain as Vice Chair, seconded by Mr. Height. Unanimous Vote. Motion Carried. Mr. Ashby then nominated Mrs. Nobles as Secretary-Treasurer, seconded by Mr. Height. Unanimous Vote. Motion Carried.

Mr. Fountain then made a motion, upon advice from counsel, to allow Mr. Ashby to continue signing checks for this meeting until new signature cards can be processed. Mr. Stephens seconded. Unanimous Vote.

Mrs. Nobles then brought up several items of business concerning the finances of the Authority:

- Mrs. Nobles recommended the Authority remain with Mauldin & Jenkins at a quoted price of \$5,000 for the 2014 Audit. This will be a one-year agreement. Mr. Ashby made a motion as recommended, seconded by Mr. Stephens. Unanimous Vote. Motion Carried.
- Mrs. Nobles inquired about the process for receiving the budgeted funds from the county. It was recommended that we submit an invoice and that quarterly payments would be seen as favorable, according to Commissioner Floyd who was in attendance at the meeting. Mrs. Nobles made a motion to send an invoice to be paid quarterly. Mr. Stephens seconded. Unanimous Vote. Motion Carried.
- Mrs. Nobles then discussed the upcoming renewal of the Authority's policy for Directors and Officers insurance. Mr. Ashby made a motion to authorize Mrs. Nobles to sign the form requesting a quote from Traveler's Insurance, the current policy holder. Mr. Fountain seconded. Unanimous Vote. Motion Carried.
- Mrs. Nobles made a recommendation that we open a new general fund account with Bank of Dudley if and when we receive funds from the County Commission. This would keep local funding at a local bank. The SunTrust Account would remain as is in order to deposit funds from other sources to be used in preparing for future prospective business. No action was taken pending receipt of local funds and this was tabled until the February meeting.

Mr. Fountain then made a motion that the Agenda, Minutes and Treasurer's Report be sent out to members in advance. Mrs. Nobles seconded. Unanimous Vote. Motion Carried.

ONGOING BUSINESS: Mr. Ashby discussed changes needed to the Authority's website. Mrs. Sherling will gather information. Mr. Ashby will contact Regional Commission for a proposal. He also asked that the email distribution list be checked as he and Mr. Fountain did not receive notice of the meeting. Mr. Fincher did receive his notice. Mrs. Sherling will send out an email to test.

Attorney Brown reported that the HelioSage project is moving forward as the surety bond and schedule have been approved by the company. The company will supply a copy of the lease agreement with private property owners involved in the project. There will be a \$75,000 administrative fee paid to the Authority related to the bonding process.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Sherling reported that the updated 2015 budget, as approved at the November 2014 meeting, are in the Red Books for each member. She also reported that the 2014 audit books are nearing completion and will be ready for review as soon as February bank statements are received. She will work with Mrs. Nobles to finalize.

Mrs. Sherling reported that a board training session will be held March 10 in Dublin at the Chamber of Commerce Conference Center. Reservations have been tentatively made for Mr. Height, Mr. Fountain and a new member to be named by the city in February to replace Ms. Easley. She will confirm as soon as all names are available and the Authority members have confirmed they can attend.

Mrs. Sherling made a recommendation to the Authority that the road at the industrial park be given a name. Commissioner Floyd announced that the naming of roads is up to the commissioner of the district where the road is located and that would be him. Mrs. Nobles made a motion to name the road Connie Davis Drive in memory of the long-standing community developer, the late Mrs. Connie Davis. Mr. Danny Roberson added comment to support. Mr. Ashby seconded the motion. Unanimous Vote. Motion Carried. Mrs. Sherling will write a letter requesting that Commissioner Floyd take this name to the Commission for approval.

Mrs. Sherling discussed the benefits of membership in MGEA (Middle Georgia Economic Alliance) that included the training held on Wednesday, Jan. 21, attended by Commissioner Floyd, Mayor Shannon Hart, Bank of Dudley Branch Manager Joe Thomas and herself. Mr. Ashby was unable to attend. In addition to this annual event, member dues will also pay for three visits to project managers in Atlanta, a website for MGEA and other marketing efforts.

EXECUTIVE SESSION: There was no executive session needed.

ADJOURN: Mr. Ashby made a motion to adjourn. Mr. Stephens seconded. Unanimous Vote. Motion Carried. Meeting was adjourned at 7:44 PM.

Mr. Jerry Fincher, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer