

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
REGULAR MEETING**

August 23, 2018

6:30 P.M. Development Authority Office

PRESENT: Mr. Douglas Chance, Chair; Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mr. Eddie Stephens, Mrs. Louise Wimberly, Mr. Michael Sinclair, Board Members. Mrs. Judy Sherling, Executive Director, Mr. Kevin Brown, Attorney. Absent: Mrs. Edna Roberts, Board Member.

INVOCATION: Mr. Eddie Stephens

VISITORS: Patrick Floyd

MINUTES: Mr. Floyd made a motion to approve the Minutes of the July 26, 2018 Meeting as presented with a second by Mr. Stephens. Unanimous Vote of the six members present. Motion Carried.

TREASURER'S REPORT: Mr. Stephens made a motion to approve the July 31, 2018 Treasurer's Report as presented. Mr. Floyd seconded. Unanimous Vote of the six members present. Motion Carried.

APPOINTMENTS: There were no appointments.

NEW BUSINESS:

2019 BUDGET – Mrs. Sherling reported that the Twiggs County Commission has submitted our annual appropriation of \$45,000 as in previous years. As the budget is almost final, we will begin budget preparation in order to have a draft presented at the September meeting with final approval no later than the October meeting. Mrs. Nobles made a motion to increase the Director's salary with a 5% rate increase and an additional eight (8) hours per week up to 30 hours paid. Mr. Sinclair seconded. Unanimous Vote of the six members present. Motion Carried.

LOOPNET AND WEBSITE – Mrs. Sherling presented a proposal from Middle GA Regional Commission to renew the three-year agreement to have MG-RC manage our website. Mr. Floyd made a motion to accept the proposal, seconded by Mr. Stephens. Unanimous Vote of the six members present. Motion Carried.

Mrs. Sherling then presented a proposal from LoopNet, a division of the real estate listing service CoStar, to begin the LoopLink program at a cost of \$225 per month. This will help assure our listings are being viewed worldwide since our tracts cannot be listed on the state website until they are GRAD-certified. Mrs. Wimberly made a motion to approve this new program, seconded by Mr. Floyd. Unanimous Vote of the six members present. Motion Carried.

HDCI MEETING – Mrs. Sherling announced that the Region 6 HDCI group, a part of MGEA, will meet in Twiggs County on Sept. 12. She asked for approval to order boxed lunches for them. Mr. Floyd approved this expense up to \$200 (\$10 each for 15 people plus beverage and gratuity). Mr. Sinclair seconded. Unanimous Vote of the six members present. Motion Carried.

UNIT C RENEWAL – After discussion about the renewal of the lease to Middle GA Community Action Agency, Mr. Floyd made a motion to renew for an additional twelve (12) months at the current rate of \$500 per month, given the funding issues they must negotiate with Twiggs County. Mr. Stephens seconded. Unanimous Vote of the six members present. Motion Carried.

ONGOING BUSINESS:

CITY – Mrs. Sherling reported that the City Council failed to approve the compensation of our water bill monthly. Thus, the Authority will take on that expense. No further action was needed.

101 WATSON – the roof repairs have been completed. No further action was needed as this was approved at a prior meeting.

14072 US80 – repairs were made to both HVAC units in A and B. The cost was within the \$500 allowance.

TWIGGS EXTENSION – Mrs. Sherling presented a proposal to allow the County Commission to lease Unit A for the Twiggs Extension Service. In the proposal, the Authority would grant the \$400/mo lease rate through the end of

December. At that point, the rate would increase to \$750 per month for two years. The Authority agreed to consider any counter-proposals from the county within reason. The County currently has a two-month agreement through the end of September. Mr. Sinclair made a motion to allow this proposal to be presented to the County, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried.

EXECUTIVE DIRECTOR’S REPORT:

TWIGGS WORKS – this program launched with a small group of attendees. The committee will continue to work with them through the six-week program.

PROJECT SOLAR 2017 (TWIGGS SOLAR LLC) – This project has now closed and all funds have been distributed. A November groundbreaking is being planned.

EQUITY grant – Elmo Richardson and Rep. Bubber Epps were successful in negotiating with GDOT to have the state pay for the final work needed at the entrance to the road. All draws have been paid and a 5% amount is being retained until the project is closed. We have applied for a six-month extension.

SEPTEMBER MEETING – schedules were discussed and the Authority will meet at its regular time in September. Mrs. Sherling requested the first week of October as vacation with no objections from the board.

EXECUTIVE SESSION – there was no need for an Executive Session.

ADJOURN: Mr. Sinclair made a motion to adjourn, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried. The meeting ended at 7:40 PM with dinner following.

Mr. Douglas Chance, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer