

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
CALLED MEETING**

July 26, 2018

6:30 P.M. Development Authority Office

PRESENT: Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mr. Eddie Stephens, Mrs. Louise Wimberly, Mr. Michael Sinclair, Board Members. Mrs. Judy Sherling, Executive Director, Mr. Kevin Brown, Attorney. Absent: Mr. Douglas Chance, Chair; Mrs. Edna Roberts, Board Member.

INVOCATION: Mr. Eddie Stephens

VISITORS: There were no visitors.

MINUTES: Mr. Stephens made a motion to approve the Minutes of the June 28, 2018 Meeting as presented with a second by Mrs. Wimberly. Unanimous Vote of the five members present. Motion Carried.

TREASURER'S REPORT: Mr. Stephens made a motion to approve the June 30, 2018 Treasurer's Report as presented. Mrs. Wimberly seconded. Unanimous Vote of the five members present. Motion Carried.

APPOINTMENTS: There were no appointments.

NEW BUSINESS: Mrs. Sherling presented a letter from City Council noting that they will no longer provide free water/sewer/trash service to the Development Authority as of August 1. It was decided that members of the Authority will approach members of council to discuss the matter to see if there can be a reversal of this decision.

Mrs. Sherling also announced that the county has submitted a request for our participation in their budget process. She has already notified Mr. Lewis at the County that the Authority is a multi-jurisdictional, independent authority and that the appropriation is a line item in the county's budget. No further action is needed at this time.

Mrs. Sherling asked about the possibility of adding the city of Danville to our charter. Attorney Brown instructed the board in the details of the charter and noted that changing it will be almost impossible. However, we can work with Danville as a part of Twiggs County.

ONGOING BUSINESS:

PROJECT SOLAR 2017 – The closing process on this project has begun with a bond hearing scheduled for July 31 and closing to follow on August 14. Mrs. Sherling will work with the company on plans for a ground-breaking ceremony. Additionally, the board discussed which account to use for the payment of the bond fee by First Solar to the Authority. It was agreed that this is a result of local activity and the funds should be deposited first in the Seyfarth Shaw escrow account as part of the larger total closing funds. From there it will be transferred to the Bank of Dudley savings account. Mrs. Sherling will provide the routing information to Attorney Brown.

EQUITY grant update – Mrs. Sherling reported that Engineer Elmo Richardson and Rep. Bubber Epps have been successful in acquiring financial assistance from GDOT concerning the entrance to the new road. No further action is required at this time.

ROOF REPAIR – Mrs. Sherling reported that the roofing company selected at the June meeting had been contacted and will let us know when they can schedule the work.

EXECUTIVE DIRECTOR'S REPORT

14072 US 80 – the Extension Service has been using Unit A of the building temporarily on an emergency basis since June 29. The county will pay the July utilities. Mrs. Sherling presented several proposals for a long-term lease as well as the county's proposal to pay \$400 rent. After discussion of the various options, Mrs. Nobles made a motion to allow the county to rent Unit A for \$400 plus utilities for August and September to give them time to make a long-term decision. Mr. Stephens seconded the motion. Unanimous Vote of the five members present. Motion Carried. Should they desire to make this a long-term lease, the monthly rent will be at least as high as was paid by DFCS. The cost of making any internal renovations to add offices will be left to the county to pay.

Mrs. Sherling also reported that there had been a problem with Unit A's HVAC unit but that Sappe was able to correct in a short visit. She further explained that the HVAC in Unit D had not been inspected for leaks when the freon was replaced

because that would have incurred a \$300 cost. Sappe Heating and Air's technician will investigate if the unit runs low on freon again within a short time. The unit is 14 years old and may need to be replaced if a leak is found.

The table runner ordered from National Pen did not meet expectations but could not be returned as it is a custom order. Mrs. Sherling was able to get the price reduced from \$226.99 down to \$147.54 because the item was not hemmed.

Mrs. Sherling reported that Run For The Fallen was a great success. Over 50 people were served dinner and four rooms at Suburban Inn were covered at no cost to the runners.

The Academy job fair held at the Development Authority office on June 20 was a great success with 106 people attending, three hired on the spot and 58 interviews scheduled.

Twiggs Works is a new program being planned by Mrs. Sherling, Mrs. Wimberly and a team of local volunteers. The program will instruct local citizens in how to apply for a job, prepare for an interview and to understand the soft skills needed to keep a job. It will be hosted at the Authority office beginning Aug. 21 and going held weekly through Sept. 25. The sessions will be three hours long held on Tuesday mornings when staff is already available.

Mrs. Sherling will be participating in the region's workforce program as part of the Governor's High Demand Career Initiative. She has offered to host the East Region 6 meeting in September or November.

Georgia Trend will publish a special section for industrial parks in September. The cost for a ¼ page ad plus online issue is \$2200. The board did not wish to participate in this publication.

EXECUTIVE SESSION – there was no need for an Executive Session.

ADJOURN: Mrs. Nobles made a motion to adjourn, seconded by Mr. Stephens. Unanimous Vote of the five members present. Motion Carried. The meeting ended at 7:53 PM.

Mr. Douglas Chance, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer