

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
CALLED MEETING**

June 15, 2017

6:30 P.M. Development Authority Office; invocation by Mrs. Nobles.

PRESENT: Mr. Douglas Chance, Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mr. Eddie Stephens, Mrs. Louise Wimberly, Mr. Derrick Height, Mrs. Edna Roberts, Board Members. Mrs. Judy Sherling, Executive Director, Mr. Kevin Brown, Attorney. Absent: Mr. Donald Floyd, Vice-Chair.

VISITORS: Mr. Ryan Brinson and Robin Tanner from TJS Daimler Danner accounting firm. Mrs. Meredith Lipson of Mauldin & Jenkins.

MINUTES: Mr. Stephens made a motion to approve the May 25, 2017 Meeting minutes as presented with a second by Mr. Height. Unanimous Vote of the six present. Motion Carried.

TREASURER'S REPORT: Mrs. Wimberly made a motion to approve the May 31, 2017 Treasurer's Report as presented. Mrs. Roberts seconded. Unanimous Vote of the six present. Motion Carried.

APPOINTMENTS:

Mrs. Lipson presented the Authority's 2016 audit report as an unmodified clean report and recapped the highlights of the Authority's financial activity for the reporting year. She presented printed copies of the report for the Authority's use and will finalize the report to DCA before the June 30 deadline. Mrs. Nobles made a motion to accept the audit report, seconded by Mr. Stephens. Unanimous Vote of the six present. Motion Carried. Mrs. Lipson exited the meeting following acceptance of the audit report.

Mr. Brinson and Ms. Tanner of TJSDD discussed needs to have the abatement schedule from the Academy Phase II abatement sent for the county's bookkeeping. They also presented a proposal to work for the Authority on an hourly basis as needed at a cost of \$150 per hour plus travel. Since they already do work for the county, travel can be minimized. Other firms were approached requesting a proposal but this was the only firm to submit. Mrs. Nobles made a motion to accept the proposal seconded by Mrs. Roberts. An initial meeting to review the system and books will be held mid-July after the June bank statements have been reconciled by Mrs. Sherling. Unanimous Vote of the six present. Motion Carried.

NEW BUSINESS:

Mrs. Sherling presented a proposal from Williams and Associates to do site planning and other work to help develop the park with up to eight hours per month at no charge. Attorney Brown vouched for the company and said it was a good way to have a long-range development plan. Mr. Stephens made a motion to allow the chair to sign the agreement, seconded by Mrs. Nobles. Mrs. Roberts having left the meeting, there was a Unanimous Vote of the five present. Motion Carried.

ONGOING BUSINESS:

EQUITY GRANT – Mrs. Sherling reported that the bidding process for work to be done will require advertising in the newspaper for five weeks since Federal funds are required. No action was required at this time.

CHCS Expansion – this involves real estate and will require a closed session discussion.

EXECUTIVE DIRECTOR'S REPORT

City Funding – Mrs. Sherling reported that the City will take up the topic of funding for the Authority in its upcoming budget work session. Mrs. Sherling will offer assistance, as needed.

Hollingsworth sign – Mrs. Sherling has asked Commissioner DuBois of District 2 to seek permission to move the Hollingsworth sign to Academy Dr. Mr. Mann of the Hollingsworth Company will be back in the county in July.

GA Power – Mrs. Sherling, Mr. Chance and Mr. Floyd met with Jim Lovett from GA Power and were told that our sites are not adequate for projects. Mrs. Sherling did further investigation with other statewide partners and was told that our park, indeed, is good for projects but that we might need to work through the EMCs or GA Dept. of Economic Development where not all projects are so large as to require a mega-site.

EXECUTIVE SESSION – Mr. Height made a motion to enter Executive Session for purposes of real estate discussion and legal advisement. Mr. Stephens seconded. Unanimous Vote of the five present. Motion Carried. The Authority entered Executive Session at 7:23 PM. The Authority returned to Open Session at 7:43 PM. Mr. Stephens made a motion to proceed as discussed in Executive Session. This was seconded by Mr. Height. Unanimous Vote of the five present. Motion Carried.

ADJOURN: Mr. Height made a motion to adjourn. Mr. Stephens seconded. Unanimous Vote of the five present. Motion Carried. The meeting ended at 8:02 PM.

Mr. Douglas Chance, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer