

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
REGULAR MEETING
June 23, 2016**

6:30 P.M. Development Authority Office

PRESENT: Mr. Jerry Fincher, Chairman; Mr. Cecil Fountain Jr., Vice-Chair; Mr. Eddie Stephens, Mr. Walt Ashby, Mr. Derrick Height and Mrs. Louise Wimberly, Board Members. Mrs. Judy Sherling, Executive Director.
Absent: Mrs. Cindie Nobles, Secretary-Treasurer; Mr. Kevin Brown, Attorney.

VISITORS: Mrs. Meredith Lipson, Mauldin & Jenkins

MINUTES: Mr. Ashby made a motion to approve the May 26, 2016 minutes as presented with a second by Mr. Fountain. Unanimous Vote of the six present. Motion Carried.

TREASURER'S REPORT: Mr. Fountain made a motion to approve the May 26, 2016 Treasurer's Report as presented. Mr. Height seconded. Unanimous Vote of the six present. Motion Carried.

APPOINTMENTS:

Mrs. Lipson presented the Audit of the 2015 Financial Statements for the Development Authority. She noted that we had a clean audit, all practices of the Authority are deemed acceptable and all fund accounted for in a clear and concise manner. She further noted that the annual report of the Authority's Financial Statement has been sent to DCA as required by law. Mr. Ashby made a motion to accept the audit, seconded by Mrs. Wimberly. Unanimous Vote of the six present. Motion Carried.

NEW BUSINESS:

MGEA - Mrs. Sherling presented a request for \$500 as the Authority's contribution to cover the costs of an October event sponsored by Middle GA Economic Alliance. The event will include bringing site selectors and state project managers to the Deep Roots Festival in Milledgeville where we will have a time to build relationships and share information about our county. Mr. Ashby made a motion to approve the expense, seconded by Mr. Stephens. In discussion, Mrs. Wimberly suggested adding any overnight expenses for Mrs. Sherling, who will represent the Authority at the event. The motion was amended and there was a Unanimous Vote of the six present. Motion Carried.

PAYROLL: Mrs. Sherling then presented a payroll system offered by Sage Software that would handle bi-weekly payroll, direct deposit, tax preparation and end-of-year W2's. The cost would be approximately \$350 per year. Mr. Ashby suggested the discussion be tabled until the next meeting when Mrs. Nobles and Attorney Brown will be present.

ONGOING BUSINESS:

OFFICE FURNISHINGS - Mrs. Sherling asked for permission to purchase eight (8) chairs from BizChair.com in Atlanta. Three alternatives were presented and discussed. The mid-priced option was chosen. Mr. Ashby made a motion to purchase the burgundy folding chairs and to approve the expense of \$219.12 for eight chairs and shipping. Mr. Stephens seconded. Unanimous Vote of the six present. Motion Carried.

GRANT UPDATE – no further word has been received but indications are positive. We will await an official announcement.

EXECUTIVE DIRECTOR’S REPORT:

207 Bullard – Mrs. Sherling presented the recorded plat of the property along with utility easement maps and discussed that fact that the alignment of the property lines shown on the Tax Assessor’s Map does not agree with the actual plat. The entire tract of land will be sold as offered but the buyer will be required to clearly mark and fence the easement area to avoid encroachment on the utility easement owned by the City of Jeffersonville.

101 Watson – the tenant, CHCS, has reported several ballasts out in lights on the leased side of the building. The board agreed we should have these repaired and discussion led to two possible electricians, Mr. Randy Spires and Mr. Alan Nobles. Mrs. Sherling will inquire about rates and consult with Mr. Jay Moore from CHCS about the timing of the repairs.

PROJECT IMPORT – the developers have reported a legal issue involving the home country of the company looking to locate in the industrial park. The home country has passed a law requiring all companies locating in the U.S. to have a permit from that country to do so beginning January 1, 2017. Since construction will take longer than six months, legal advisors to the project suggested they return to their homeland and seek the necessary permits before signing any documents or agreements. We will await further word.

EXECUTIVE SESSION – no executive session was needed at this meeting.

ADJOURN: Mr. Ashby made a motion to adjourn. Mr. Height seconded. Unanimous Vote of the six present. Motion Carried. The meeting ended at 7:29 PM.

Mr. Jerry Fincher, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer