

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
CALLED MEETING
September 27, 2018**

6:30 P.M. Development Authority Office

PRESENT: Mr. Douglas Chance, Chair; Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mr. Eddie Stephens, Mrs. Louise Wimberly, Board Members. Mrs. Judy Sherling, Executive Director. Absent: Mr. Michael Sinclair, Mrs. Edna Roberts, Board Members, Mr. Kevin Brown, Attorney.

INVOCATION: Mr. Donald Floyd

VISITORS: Patrick Floyd

MINUTES: Mrs. Wimberly made a motion to approve the Minutes of the August 23, 2018 Meeting as presented with a second by Mr. Stephens. Unanimous Vote of the five members present. Motion Carried.

TREASURER'S REPORT: Mr. Stephens made a motion to approve the August 31, 2018 Treasurer's Report as presented. Mr. Floyd seconded. Unanimous Vote of the five members present. Motion Carried.

APPOINTMENTS: There were no appointments.

NEW BUSINESS: Mrs. Sherling reported that the office WindStream modem had been upgraded at no charge.

Mrs. Sherling also reported that Collin Bachelor is no longer at TJSDD and our account will be handled by Ryan Brinson. She will be sending a file for review within the next two weeks.

ONGOING BUSINESS:

PROJECT SOLAR 2017 – The groundbreaking for the new Twiggs Solar LLC facility will be Nov. 8, 2018 at 11:00 AM. All board members should try to attend. Attorney Brown will speak on behalf of the Authority.

EQUITY grant update – Mrs. Sherling reported that Engineer Elmo Richardson and Rep. Bubber Epps that the final report for the work to be done is as follows: Total Cost - \$22,000. Payment by GDOT \$15,400, Development Authority \$1600 from grant residuals, County \$5000. Mr. Richardson and Rep. Epps will attend the Oct. 2 County Commission meeting to seek approval of the county's portion of the payment. No action is needed from the Authority.

MAINTENANCE – Mrs. Sherling presented a recommendation that the board consider advertising and contracting with a licensed, insured and bondable maintenance company to handle cleaning, lawn care and light repairs. She presented an ad to be run in the Twiggs Times New Era as well as on FaceBook. Mrs. Nobles made the motion to proceed, seconded by Mrs. Wimberly. Mrs. Nobles also asked that we look for lettering for the front door. Unanimous Vote of the five members present. Motion Carried.

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Unit A: the Extension Service continues to lease Unit A on a month-to-month agreement. A long-term lease for 2019 has been presented to the county with indications being that they will accept the arrangement. No further action is needed at this time.

Unit C: The lease has been fully executed for another year at \$500 / month for this tenant.

LoopNet / WEBSITE: Design and setup are under way.

MAYOR'S LUNCH: The Mayor's lunch will be held at this office October 30 with the Garden Club and Mrs. Wimberly handling the hosting duties in the absence of Mrs. Sherling, who will be in Atlanta that day. Any expenses will be covered by the city or mayor.

2019 BUDGET: A detailed revenue and expense budget was distributed to members for review and suggestions. All final expenses related to the maintenance company will be added and the budget will be presented for approval at the October meeting.

EXECUTIVE DIRECTOR'S REPORT

PROSPECTS:

Project Health – a new project for downtown Jeffersonville is in the due diligence phase with more information to come soon.

Project Graham – this recreation project has been referred to a commercial Realtor with continued support by Mrs. Sherling.

Prospect – the prospect mentioned at the August meeting is still working on their South Carolina project. Mrs. Sherling will meet with them at the end of October.

Mrs. Sherling also reported that the Twiggs Works program finished successfully with a follow-up team meeting scheduled in the near future.

Mrs. Sherling reported the the HDCI meeting held at the Authority office was successful with the final expense being \$220. We will receive in-kind credit for that donation to the grant.

EXECUTIVE SESSION – there was no need for an Executive Session.

ADJOURN: Mrs. Nobles made a motion to adjourn, seconded by Mrs. Wimberly. Unanimous Vote of the five members present. Motion Carried. The meeting ended at 7:43 PM.

Mr. Douglas Chance, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer