

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
REGULAR MEETING**

January 24, 2019

6:30 P.M. Development Authority Office

PRESENT: Mr. Douglas Chance, Chair; Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mr. Eddie Stephens, Mrs. Louise Wimberly, Jessica Walden, Board Members. Mrs. Judy Sherling, Executive Director, Mr. Kevin Brown, Attorney. Absent: Mr. Michael Sinclair, Board Member.

INVOCATION: Mr. Donald Floyd

VISITORS: Patrick Floyd, James Tidwell

ANNOUNCEMENTS: Ms. Jessica Walden was introduced and officially seated as a new County member of the Authority board. Mrs. Sherling also reminded the Board that February will be our Annual meeting and time for election of officers.

MINUTES: Mrs. Wimberly made a motion to approve the Minutes of the November 29, 2018 Called Meeting as presented with a second by Mr. Stephens. Unanimous Vote of the six members present. Motion Carried.

TREASURER'S REPORT: Mr. Floyd made a motion to approve the December 31, 2018 Treasurer's Report as presented. Mr. Stephens seconded. Unanimous Vote of the six members present. Motion Carried.

APPOINTMENTS: There were no appointments.

NEW BUSINESS:

Meeting schedule for 2019: Mrs. Sherling presented a handout including the meeting dates for 2019 and noted that changes may be needed for June (due to vacations), November (due to Thanksgiving) and December (due to Christmas). Decisions on alternate meeting dates will be made closer to the time of the meetings.

New NDA's: Mrs. Sherling distributed updated Non-Disclosure Agreements (NDAs) for the Board Members to sign. All have now signed except for Mr. Sinclair, who was absent.

Marketing item: Mrs. Sherling presented a proposal to purchase 250 LED flashlights shaped as hard hats for distribution to state partners and prospects. An order of 250 items was the minimum possible at a cost of \$413.26. Mr. Floyd made a motion to approve the expense, seconded by Mr. Stephens.

Twiggs Solar LLC update: Attorney Brown announced that a new legal team will now be handling all legal matters for Twiggs Solar LLC and Origis Energy, replacing Miller & Martin. The new attorneys have notified the Authority that they will need omnibus approval to allow 10 acres to be set aside to place a Georgia Power Sub-Station. Mr. Stephens made a motion to allow the chair to sign the legal documents when prepared. Mrs. Nobles seconded. Unanimous Vote of the six members present. Motion Carried.

ONGOING BUSINESS:

SIGN PROPOSAL – Mrs. Sherling updated the group on the findings from Georgia Power about the sign to be installed at the front of the building. If Georgia Power is able to run the power without going through asphalt, the should not be a cost to do that. Mrs. Sherling also presented a revised design to erect a shorted but wider sign in order to stay 10' away for any power lines. The revised cost is the same as the original quote of \$11,150. With the additional lettering for the door, the cost is estimated to be \$11,560. Mrs. Nobles made a motion to approve an approximate expense of \$12,000 from the SunTrust Account, seconded by Mr. Floyd. Unanimous Vote of the six members present. Motion Carried.

MAINTENANCE agreement – L&D Enterprises of Georgia, LLC has begun work and has completed approximately half of the maintenance list (outside work) thus far. They will complete the inside work in February.

COUNTY BUDGET – Mrs. Sherling notified the Board that the County Administrator had presented a budget page to the Authority, asking her to sign that she has received it. The budget page includes total budget of \$254,372 for economic development, including the \$45,000 appropriation and the balance paid down on the bonds.

EQUITY Grant update – Work on this project is complete with the exception of a second grassing of the banks of the roadway, to be done in the Spring. A retainer of \$5,000 remains for that purpose. No other action is needed at this time.

TRAINING – Mrs. Sherling has been asked by EMA Director Wood to serve as the Public Information Officer for the EMA. She has also been asked to serve in a similar capacity for the Health Department in the event of a disaster such as bio-terrorism or massive storm impact. It has been suggested that she take a 3-day training class at the Georgia State Patrol Training Center in Forsyth in April. The board agreed this would be considered a part of normal duties as it is serving the people of the city and county. Mrs. Sherling will gather more information and present the February board meeting.

EXECUTIVE DIRECTOR’S REPORT:

Mrs. Sherling gave the following updates –

- **MIDDLE GEORGIA REGIONAL LEADERSHIP** – Mrs. Sherling reported on the opening retreat of the Regional Leadership program and announced that future meetings will be the third Thursday of each month through July at various locations in the Region.
- The maintenance company has found several lights with bad ballasts and has suggested a licensed electrician do the work. Mrs. Sherling will get quotes as soon as Mr. Render (Maintenance) determines how many ballasts are bad.
- The lease for Unit A is still pending. The County attorney and administrator met with UGA and are close to a final agreement. Attorney Brown will need to work with Attorney Howell (County) to finalize a suitable lease agreement for Unity A. Until such time as the lease is finalized, the County/Extension will be considered a month-to-month tenant but will pay the agreed rent, cleaning and power fees.
- Project Health – no further contact
- Jeffersonville Hardware has new owners.
- Project Re-furbish has received a quote for a building from the owner but has not made a final decision.
- Twiggs Works is preparing for its 2019 session and has been asked by the Board of Education to partner with the BOE in obtaining a grant. Mrs. Sherling presented an MOU between the Authority and the Board of Education to be signed by Mrs. Sherling. Mrs. Nobles made a motion to approve, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried.
- Solarize Middle Georgia held a successful session at this office with the Extension Service co-hosting and 28 people in attendance. A second session is being planned.
- Mrs. Sherling reported on a regional effort to locate an inland port somewhere within the region. She will attend a meeting in Cartersville in March to hear more about the inland port concept and visit the new inland port in Calhoun.
- EMA Director Wood is working to finalize an Inter-Governmental Agreement between the County and City to have the County provide fire and rescue coverage for the city. That would lower the city’s ISO rating. The County has approved and is awaiting a decision by the City.
- Mrs. Sherling will be working with the Mayor and Regional Commission to review the current zoning within the city as it relates to the recently-updated Land Use Ordinance.
- Mrs. Sherling reported that GDOT is obtaining dirt from the Board of Education for the repair of the ravine on Hwy 18. If they need more dirt, they will take approximately 1 acre of dirt from the Industrial Park. They expect work to be completed within a week if weather does not cause a delay.

EXECUTIVE SESSION – there was no need for an Executive Session.

ADJOURN: Mr. Stephens made a motion to adjourn, seconded by Ms. Walden. Unanimous Vote of the six members present. Motion Carried. The meeting ended at 7:57 PM.