

**DEVELOPMENT AUTHORITY OF THE CITY  
OF JEFFERSONVILLE AND TWIGGS COUNTY  
REGULAR MEETING**

June 28 2018

**6:30 P.M.** Development Authority Office

**PRESENT:** Mr. Douglas Chance, Chair; Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mr. Eddie Stephens, Mrs. Louise Wimberly, Board Members. Mrs. Judy Sherling, Executive Director, Mr. Kevin Brown, Attorney. Absent: Mrs. Edna Roberts, Mr. Michael Scott Sinclair, Board Members.

**INVOCATION:** Mr. Eddie Stephens

**VISITORS:** None

**MINUTES:** Mr. Floyd made a motion to approve the Minutes of the May 21, 2018 Called Meeting as presented with a second by Mr. Stephens. Unanimous Vote of the five members present. Motion Carried.

**TREASURER'S REPORT:** Mrs. Wimberly made a motion to approve the May 31, 2018 Treasurer's Report as presented. Mr. Floyd seconded. Unanimous Vote of the five members present. Motion Carried.

**APPOINTMENTS:** There were no appointments.

**NEW BUSINESS:**

**GRASS CUTTING:** Mrs. Sherling presented a proposal from Mr. Jerry McMillon for grass cutting at the Industrial Park. The proposal is based on either a sufficient planting and liming of the site by the contractor with future growth to be cut by Mr. McMillon or a retention of enough funds to allow Mr. McMillon to lime and grass the site (\$11,978). Mrs. Sherling will contact the contractor to see if they have applied lime and permanent seeding. Mrs. Nobles made a motion to allow Chairman Chance to sign the agreement once additional information is available from the contractor. Mr. Floyd seconded. Unanimous Vote of the five members present. Motion Carried.

**NEW ROOF AT 101 WATSON RD:** Mrs. Sherling presented three bids from AWT Construction, LE Swartz and Pittman Waller for temporary repair of the roof at 101 Watson Rd, to be followed at a later date by a new roof. Mr. Floyd added a fourth bid from Crosby Roofing. The low bidder was Crosby Roofing at \$12,725.25. Mrs. Nobles made a motion to accept the bid made by Crosby Roofing, seconded by Mr. Floyd. Unanimous Vote of the five members present. Motion Carried. Mrs. Sherling will contact CHCS regarding the best timing for the work.

**ONGOING BUSINESS:**

**EQUITY grant update** – Draws #5 and #6 have been submitted. Funds have been received to pay Draw #5. The striping and finishing of the entrance to the road remain an issue. Mrs. Sherling will meet with Elmo Richardson to determine the best course of action. GDOT is asking us to pay an additional \$15,000-\$20,000 for work that was not required at the time the original estimates were made and the grant awarded.

**Update for 14072 US80 building** - Mrs. Sherling reported the following updates:

- **UNIT A:** DFCS (State Properties) has vacated the building but has not turned in the keys. Mrs. Sherling will see them on June 29 to obtain all extra keys that were made for the unit.
- **UNIT D:** Air condition repairs were needed and Sappe's was contacted. The unit needed additional frion. Mr. Stephens asked if they had discovered any leaks. Mrs. Sherling will call and ask about possible leaks.

**B H HALL** – the final payment has been made on the property purchased in the industrial park. Attorney Brown advised that we wait for them to request a quit claim or close-out in order to see what form they might require.

**EXECUTIVE DIRECTOR'S REPORT**

**FIRST SOLAR** – a bond resolution was presented by Attorney Brown as part of the closing process. Mr. Stephens made a motion to adopt the resolution, seconded by Mrs. Wimberly. Unanimous Vote of the five members present. Motion Carried. The bond hearing will be July 30 at 9:00 AM in the Twiggs County Superior Court.

**MARKETING** – Mrs. Sherling asked for permission to order two tablecloths and a monogrammed table runner for a total cost of \$698.75. Mr. Floyd made a motion to approve the purchase of the table runner only for a cost of \$197 plus shipping. Mrs. Nobles seconded. Unanimous Vote of the five members present. Motion Carried.

**INDUSTRIAL PARK** – Mrs. Sherling reported that there was a possible zoning issue with the industrial park according to a map presented to the County Commission for approval. She will work with County Attorney Howell to find resolution as this could affect the GRAD certification process.

**COMMUNITY INVOLVEMENT** –

- Mrs. Sherling reported that she is working with Dr. Keisha Callins to set up a new “Twiggs Works” program. There will be a meeting on July 17 to explore the opportunity.
- The Academy Job Fair will be held at the office on Friday, July 20.
- Mrs. Sherling is assisting Leadership Twiggs in re-starting the classes. They will be held at the Development Authority office.
- The Twiggs County Cobra band send-off will be Friday, June 29, at 3:00 PM. Mrs. Sherling will attend.
- Mrs. Sherling also reported a new prospect looking for 100 acres.
- Mrs. Sherling will be on vacation the week of July 2-7, 2018 but will monitor phone calls and email.

- **EXECUTIVE SESSION** – no executive session was needed at this meeting.

**ADJOURN:** Mrs. Wimberly made a motion to adjourn. Mr. Floyd seconded. Unanimous Vote of the five present. Motion Carried. The meeting ended at 7:49 PM.

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Mr. Douglas Chance, Chairman

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Mrs. Cindie Nobles, Secretary-Treasurer