

**DEVELOPMENT AUTHORITY OF THE CITY  
OF JEFFERSONVILLE AND TWIGGS COUNTY  
REGULAR MEETING**

July 25, 2019

**6:30 P.M.** Development Authority Office

**PRESENT:** Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mrs. Louise Wimberly, Mr. Eddie Stephens, Ms. Jessica Walden, Board Members. Mrs. Judy Sherling, Executive Director, Mr. Kevin Brown, Attorney. Absent: Mr. Douglas Chance, Chair; Mr. Michael Sinclair, Board Member.

**INVOCATION:** Mr. Eddie Stephens

**VISITORS:** Patrick Floyd, Bruce Jones, Mauricio Gaibbai

**ANNOUNCEMENTS:** Guests were introduced and welcomed to the meeting. Mr. Floyd chaired the meeting in the absence of Chairman Chance.

**MINUTES:** Mrs. Wimberly made a motion to approve the Minutes of the May 23, 2019 Meeting as presented with a second by Mr. Stephens. Unanimous Vote of the five members present. Motion Carried.

**TREASURER'S REPORT:** Mr. Stephens made a motion to approve the April 30, 2019 Treasurer's Report as presented. Mrs. Wimberly seconded. Unanimous Vote of the five members present. Motion Carried.

**APPOINTMENTS:** Mr. Bruce Jones and Mr. Mauricio Gaibbai presented a business plan they would like to locate in Twiggs County to build organic farming greenhouses and a processing plant. Mrs. Sherling will continue to work with them to find an appropriate site and possible business partners.

**NEW BUSINESS:**

- Mrs. Sherling presented a request from the County concerning the Authority's request for appropriation for the 2020 budget. Mrs. Nobles made a motion to ask for additional funds, if available, with the minimum being the \$45,000 that has been appropriated for the past several years. Mr. Stephens seconded the motion. Unanimous Vote of the five members present. Motion Carried.
- Mrs. Sherling presented three bids for grass cutting at the planned GRAD site in the industrial park. The bid from the County was the lowest at an estimated \$2,720 per cutting and offered the greatest flexibility for the future needs on the site. Mrs. Nobles made a motion to accept this bid, seconded by Ms. Walden. Unanimous Vote of the five members present. Motion Carried.

**ONGOING BUSINESS:**

- Attorney Brown presented the re-issuance of bonds for the ASO property due to internal transactions with the company and their financial partners. Documents were prepared for Authority signatures, including the Assignment Assumption Release Agreement, the Ground Lessor Recognition Agreement and the Estoppel Agreement and related additional documents. Mr. Stephens made a motion to approve as explained by Council and proceed with signatures. Mrs. Wimberly seconded. Unanimous Vote of the five members present. Motion Carried.
- **EQUITY grant update** – the grant has now been closed out. Mrs. Nobles has transferred the funds from the EQUITY account to our general fund. We are awaiting the final close-out documentation from DCA. A road dedication will be planned for late October.
- **GRAD certification** – Mrs. Sherling reported that we need just two remaining documents for the Geological and Cultural recertifications. As soon as these two last pieces are complete, the application will be filed.
- **Training** – Mrs. Sherling announced that SideBar training will be August 9 in Dublin. The following board members are scheduled to attend: Mr. Chance, Mr. Floyd, Mrs. Wimberly, Mr. Stephens, Ms. Walden and Mrs. Sherling.

**EXECUTIVE DIRECTOR'S REPORT:**

Mrs. Sherling gave the following updates –

- Regional Leadership Training has now been completed. Mrs. Sherling thanked the board for the opportunity to participate and noted several new opportunities that have arisen from the class.

- Mrs. Sherling has completed the required training to serve as the Public Information Officer for the county.
- Mrs. Sherling will be working with EMS Director Wood to prepare the necessary documents for application to the Department of Natural Resources for a Recreational Trails Grant for Hendricks Park. Middle GA Regional Commission will assist in the grant writing and administration.
- Dominion Power has paid its annual bond fee.
- There are two new prospects – Four Seam and Cornucopia. It is still very early in the process for both.
- Unit D HVAC required a repair and replacement of the capacitor.
- The mid-year retreat is scheduled for August 21 from 9AM to 1PM at Academy Sports + Outdoors in their training room. The entire board will be invited to participate.
- Mrs. Sherling reported that she will need to take family leave on Aug. 22. Mrs. Wimberly made a motion to cancel the August meeting scheduled for that day. Mrs. Nobles seconded. Unanimous Vote of the five members present. Motion Carried. A meeting will be called at a different time, if needed.

**EXECUTIVE SESSION** – no executive session was needed at this meeting.

**ADJOURN:** Mrs. Nobles made a motion to adjourn, seconded by Mrs. Wimberly. Unanimous Vote of the five members present. Motion Carried. The meeting ended at 8:25 PM.

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Mr. Douglas Chance, Chairman

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Mrs. Cindie Nobles, Secretary-Treasurer