

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
REGULAR MEETING
July 23, 2020**

6:30 P.M. Development Authority Office via GoToMeeting

PRESENT: Mr. Douglas Chance, Chair; Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mrs. Louise Wimberly, Mr. Eddie Stephens, Board Members; Mrs. Judy Sherling, Executive Director. Attending by virtual meeting: Mrs. Tabitha Little, Board Member, and Mr. Kevin Brown, Attorney. Absent: Mr. Dale Lumley, Board Member.

INVOCATION: Mr. Eddie Stephens.

VISITORS: Patrick Floyd, James Tidwell. There were no guest attendees by way of the virtual meeting.

ANNOUNCEMENTS: There were no announcements.

MINUTES: Mr. Floyd made a motion to approve the Minutes of the May 28, 2020 Regular Meeting as presented with a second by Mr. Stephens. Unanimous Vote of the six members present. Motion Carried. Mr. Stephens made a motion to approve the Minutes of the June 17, 2020 Called Meeting, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried.

TREASURER'S REPORT: Because no meeting has been held since January 23, there were four months' Treasurer Reports to approve, including...

- **May 31, 2020** - Mr. Floyd made a motion to approve the May 31, 2020 Treasurer's Report with one change to void check #1536 written to Seyfarth Shaw but never deposited. Mr. Stephens seconded as changed. Unanimous Vote of the six members present. Motion Carried.
- **June 30, 2020** – Mrs. Stephens made a motion to approve the June 30, 2020 Treasurer's Report, seconded by Mr. Floyd. Unanimous Vote of the six members present. Motion Carried.

NEW BUSINESS:

- Mrs. Sherling presented a request from City Councilwoman Niki Stephens to use the Business Center's parking lot for a drive-by school supply give-away on Sunday, August 16, 2020 as long as Ms. Stephens will sign a release of liability. Ms. Stephens will be assisted by volunteers from Family Connection and New Life Ministry church, a tenant of the building. Mrs. Nobles made a motion to approve, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried.
- Attorney Brown presented a draft of a proposed Inter-governmental Agreement (IGA) regarding ongoing support for the Authority to include a paid position with benefits in return for land to be used for a government facility. In this proposal, the Authority would deed over a 39+ acre tract of land at the end of Nike Rd to be used for construction of a public facility. Mrs. Nobles made a motion to ask for the equivalent of ½ mil per year for 10 years as allowed in O.C.G.A. 48-5-220 to include the discussed terms for one FTE for the Authority plus approximately 40 acres in real estate on Nike Rd deeded to the county and to allow the Chair and Executive Director to present to the county. This motion was seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried.

ONGOING BUSINESS:

- **INTERNSHIP:** this item became moot with the discussion of the long-term agreement with the county.
- **PROJECT TROOPER** – this project was referred to Executive Session for discussion of the possible sale of real estate. An expense item of \$150 for drone footage required no action as it is within the Executive Director's allowable expense for office management.
- **PROJECT NIBLICK** - this item was referred to Executive Session for the discussion of the possible sale of real estate.
- **TREE CUTTING** – Companies included in the invitation to submit a proposal included: Steve Millwood; Hill Logging; Shepherd Brothers (did not return call) and Rozier Forest Products. Mrs. Sherling presented one proposal from Rozier Forest Products, LLC. Mrs. Nobles made a motion to accept the proposal from Rozier Forest Products, seconded by Mrs. Little. Unanimous Vote of the six members present. Motion Carried.

EXECUTIVE DIRECTOR'S REPORT:

Mrs. Sherling gave the following updates –

- The audit has been completed and filed with DCA as required.

- 2021 budget schedule is as follows: July-August – discuss possible IGA with county; September – present a draft of the budget at the Sept. meeting; October – November – make any needed changes; present for approval at the Dec. 3, 2020 meeting.
- The Live Well Twiggs Collaborative is making great progress. One proposal for a building has been submitted but it is still too early for Community Health Care to commit to building out the interior of the building.
- Jail Creek Winery, a local agri-tourism business, is having difficulty with the county’s tax assessor. The company will be referred to their own tax attorney.
- Connie Davis Dr. road dedication was a success.
- The County has completed the first of three annual grass cuttings at the I-16 tract at a cost of just over \$2700 as approved in an earlier meeting.
- Run For The Fallen – this request for sponsorship was referred to the Chamber of Commerce.
- Back to School ad in the local newspaper – there was no recommendation made.
- SideBar training – Mrs. Sherling announced that the training will be the first week of August with details on time and place to come within the next week.

EXECUTIVE SESSION – Mrs. Little made a motion to enter into Executive Session for the discussion of real estate and personnel, seconded by Mrs. Nobles. Unanimous Vote of the six members present. Motion Carried. The meeting was closed at 8:11 PM.

Mr. Floyd made a motion to return to open meeting, seconded by Mrs. Wimberly. The meeting was opened at 8:33 PM.

Mrs. Nobles made a motion to proceed as discussed in Executive Session on Item 1, seconded by Mr. Stephens. Unanimous Vote of the six members present. Motion Carried.

Mrs. Wimberly made a motion to proceed as discussed in Executive Session on Item 2, seconded by Mr. Floyd. Unanimous Vote of the six members present. Motion Carried.

ADJOURN: Mrs. Nobles made a motion to adjourn, seconded by Mr. Floyd. Unanimous Vote of the six members present. Motion Carried. The meeting ended at 8:35 PM.

Mr. Douglas Chance, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer