

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
REGULAR MEETING**

Jan. 28, 2021

6:30 P.M. Development Authority Office (with GoToMeeting optional)

PRESENT: Mr. Douglas Chance, Chair; Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mrs. Louise Wimberly, Mr. Eddie Stephens, Mrs. Tabitha Little, Board Members; Mrs. Judy Sherling, Executive Director. Attending by virtual meeting: Mr. Kevin Brown, Attorney. Absent: Mr. Dale Lumley, Board Member.

INVOCATION: Mr. Donald Floyd

VISITORS: James Tidwell.

ANNOUNCEMENTS: There were no announcements.

MINUTES: Mrs. Little made a motion to approve the Minutes of the Dec. 3, 2020 Regular Meeting as presented with a second by Mr. Stephens. Unanimous Vote of the six members present. Motion Carried.

TREASURER'S REPORT:

- **Nov. 30, 2020** – Mr. Floyd made a motion to approve the Nov 30, 2020 Treasurer's Report, seconded by Mrs. Wimberly. Vote of the six members present. Motion Carried.
- **Dec 31, 2020** – Mr. Floyd made a motion to approve the Dec 31, 2020 Treasurer's Report, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried.

NEW BUSINESS:

- Mrs. Sherling presented the need for a Development of Regional Impact (DRI) study to be done on the 54-acre tract and Midway Distribution Center project. The County will need to request this study. This was an information item only.
- Mrs. Sherling presented the Letter of Engagement from Mauldin & Jenkins for the 2020 fiscal year with the cost of the audit to remain the same as the prior year at \$5,750. Mrs. Nobles asked for a vote on the question with Mr. Floyd making a motion to approve, seconded by Mr. Stephens. Unanimous Vote of the six members present. Motion Carried.
- Mrs. Sherling presented a Request for Proposals (RFP) to advertise for engineering proposals for the Hillandale and SR96 tracts as well as for the entry roads. Middle GA Regional Commission will assist in grading the proposals. This will require running an ad in the Twiggs Times for two publications. Mrs. Nobles made a motion to approve the advertising expense, seconded by Mrs. Little. Unanimous Vote of the six members present. Motion Carried.
- Mrs. Sherling presented a need to have new drone footage made by Josh Faulk at a cost not to exceed \$500. Mr. Floyd made a motion to approve, seconded by Mrs. Little. Unanimous Vote of the six members present. Motion Carried.
- Mrs. Sherling announced that both Chairman Chance and Vice-Chairman Floyd are due for re-appointment. After receiving assurance from both that they wish to continue serving, Mrs. Sherling will write a letter to the County Commission asking for these re-appointments. No vote was needed. Mrs. Sherling also announced that officers for 2021 will be elected at the February annual meeting.

ONGOING BUSINESS:

- Mrs. Sherling announced that we have received \$4,690.82 from the timber sales thus far with one more check possible.
- Mrs. Sherling brought a concern about staffing. With COVID cases on the rise, she is concerned about bookkeeping for the Authority should she need to be out for an extended period. After discussion, the Authority asked her to contact the current firm in Dublin who does our annual accounting review to get a proposal for regular bookkeeping. This will also help with the annual audit. Any decision will be tabled until the February meeting.

• **EXECUTIVE DIRECTOR'S REPORT:**

Mrs. Sherling gave the following updates –

- Project Niblick is now Midway Distribution Center and is moving forward
- Project Trooper was not able to find an ample supply of the desired mineral and will not locate here.
- Project A – a new project to be discussed on Executive Session
- Project B – this project has not contacted the Authority since prior to Christmas

EXECUTIVE SESSION – Mrs. Nobles made a motion to enter into Executive Session for the discussion of real estate, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried. The meeting was closed at 7:09 PM.

- Mr. Stephens made a motion to return to open meeting, seconded by Mr. Floyd. Unanimous Vote of the six members present. Motion Carried. The meeting was opened at 7:38 PM.

Mrs. Little made a motion to authorize the chair to sign any amendments to the contract as discussed in Executive Session, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried.

ADJOURN: Mrs. Nobles made a motion to adjourn, seconded by Mrs. Little. Unanimous Vote of the six members present. Motion Carried. The meeting ended at 7:42 PM.

Mr. Douglas Chance, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer