

**DEVELOPMENT AUTHORITY OF THE CITY
OF JEFFERSONVILLE AND TWIGGS COUNTY
REGULAR MEETING**

March 25, 2021

6:30 P.M. Development Authority Office (with GoToMeeting optional)

PRESENT: Mr. Douglas Chance, Chair; Mr. Donald Floyd, Vice-Chair; Mrs. Cindie Nobles, Secretary-Treasurer; Mrs. Louise Wimberly, Mr. Eddie Stephens, Mr. Dale Lumley, Board Members; Mrs. Judy Sherling, Executive Director. Attending by virtual meeting: Mr. Kevin Brown, Attorney. Absent: Mrs. Tabitha Little, Board Member.

INVOCATION: Mr. Donald Floyd

VISITORS: James Tidwell, Billy Youmans, Cochran Mayor.

ANNOUNCEMENTS: There were no announcements.

MINUTES: Mr. Stephens made a motion to approve the Minutes of the Feb. 25, 2021 Regular Meeting with one correction. Second by Mrs. Wimberly. Unanimous vote of the six members present. Motion Carried.

TREASURER'S REPORT: Mr. Floyd made a motion to approve the Feb. 28, 2021 Treasurer's Report, seconded by Mr. Stephens. Unanimous vote of the six members present. Motion Carried.

NEW BUSINESS:

- Mrs. Sherling announced that she is working with the Twiggs County Robotics Team as a way to develop future workforce. After an explanation of the upcoming trial presentation to request contributions, Mrs. Nobles made a motion to donate \$100 to the team, seconded by Mrs. Wimberly. Unanimous vote of the six members present. Motion Carried.

ONGOING BUSINESS:

- Mrs. Sherling and Attorney Brown announced that the Nike Rd transaction has now officially closed.
- Continuing on previous discussions, Mrs. Sherling presented a job description for a part-time assistant and also discussed ways that funds could be saved in the current budget to cover the extra expense for the remainder of 2021. Attorney Brown noted that the position does not need to be run in the newspaper and can be advertised on social media sites instead. Mrs. Nobles made a motion to begin the hiring process for a 15-hour position at a starting salary of \$9 per hour with a 90-day probation period and 90-day review. Mr. Lumley seconded the motion. Unanimous vote of the six members present. Motion Carried.
- Mrs. Sherling presented a request from the tenant at 101 Watson to include six items of work both outside and inside the building. Attorney Brown explained the liability issues involved when we send in an outside work crew to an occupied area. Mrs. Nobles made a motion that we get quotes on items 1, 2, 3 and 6 (all outside work) and have the tenant get quotes on items 4 and 5 with a possible consideration for a tenant allowance. Mrs. Wimberly seconded the motion. Unanimous vote of the six members present. Motion Carried.
- The upcoming EQUITY grant application was discussed with Mrs. Sherling sharing that Ingram and Associates will handle the pre-engineering for the application. Because the county is applying in the March round, we will submit our application in July so as to avoid competing against our county for the funding that is available. This work will be done on the Hillandale tract and plans for two entries from SR96.
- Mrs. Sherling presented a need for outside cleaning at 14072 US80 to include parking lot cleaning, removal of brush around the back of the building and possible soft washing of the upper façade. She estimates a cost between \$300 and \$400. Mr. Floyd made a motion to proceed, seconded by Mr. Stephens. Unanimous vote of the six members present. Motion Carried.

EXECUTIVE DIRECTOR'S REPORT:

Mrs. Sherling gave the following updates –

- Unit A had an issue with squirrels in the wall following the recent roof repair. Mrs. Sherling made an emergency decision to have Michael Bennett remove the squirrels and repair the sheetrock for a cost of \$50 in addition to the \$500 for the roof repair and 4 new LED light replacements. This was acceptable to the board without further action needed.

- Mrs. Sherling presented a letter of support for the upcoming Ocmulgee park project. Mr. Stephens made a motion to allow the Chair to sign, seconded by Mrs. Wimberly. Unanimous vote of the six members present. Motion Carried.
- Mrs. Sherling gave an update on Project Midway, Project B and two new retail projects.
- The new county fire station has officially been opened. A second new station is planned for Hwy 129 near KaMin LLC.
- Mrs. Sherling requested the first week of May as part work in Atlanta and part vacation time. This was acceptable without further action needed.

EXECUTIVE SESSION – there was no need for an executive session.

ADJOURN: Mrs. Nobles made a motion to adjourn, seconded by Mrs. Wimberly. Unanimous Vote of the six members present. Motion Carried. The meeting ended at 7:46 PM.

Mr. Douglas Chance, Chairman

Mrs. Cindie Nobles, Secretary-Treasurer